

PANORAMIC ACCESS SPECIAL ROAD DISTRICT

Panoramic Access Special Road District

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MINUTES: Regular meeting: 9 October 2019

IN ATTENDANCE: Mike Bartlett, Jim Becker, Brian & Jane Bubak, Joel & Nela Deutmeyer, Sonya Gangstead, Mike & Marcia Harris, Nyle Head, Ron & Kay Landers, Lee Lucas, and Annie Wittenberg.

PREVIOUS MINUTES: Minutes of the 9.11.2019 regular board meeting were approved as distributed: **MSP** (motion made, seconded, and passed; vote is unanimous unless otherwise indicated).

TREASURER’S REPORT: Current balance is \$30,284.53.

VISITOR COMMENTS: Comments included below.

BUSINESS

Bills: One bill paid: \$135 for SDAO dues.

ROAD MAINTENANCE

Status of road drainage repair at Lake ‘S’ curve: We need to send a certified letter to the land owner to contact us – action item: Lee. Board voted to authorize an additional \$2500 to solve this problem: **MSP**.

Status of sinkhole at Buck Horn and Lake: Nyle will get estimate from Tri-County paving.

Add gravel to thin spots: Nyle got two estimates: (1) To fix corner where west Buck Horn turns into Green Ridge Drive: add 140 yd of gravel and compact: \$5483; (2) To fix Emerald Valley: add 450 yd of gravel and compact: \$16,985. It was decided we could not afford to fix Emerald Valley this year. After discussion, it was decided to fix Lake Drive north of Hinkle Butte. Board authorized \$5500 to fix corner of Buck Horn and Green Ridge and up to \$6500 to fix Lake: **MSP**.

Other Maintenance: Board authorized Nyle to arrange for the fall grading as soon as the roads contain sufficient moisture: **MSP**. Board authorized \$1950 to hammer protruding rock prior to grading: **MSP**.

Other problems: None discussed.

ROAD IMPROVEMENT/PAVING

Committee report/status: Held conference calls with David Ulbricht of SDAO and the attorney Jim Shannon. The attorney suggested we follow the process described in ORS 371: Road districts and road assessment plans and specifically ORS 371.605 – 660. This procedure puts the County Engineer and the County Board of Commissioners in charge of the process. An alternative is to follow ORS 223: Local Improvements and specifically ORS 223.389: Procedure in making local assessments for local improvements, which puts the road district in charge.

Jim has prepared two reports for the district board: one on his visit to the witness Otta Seal application in Lazy River; the other summarizing the phone call with David Ulbricht. Lee would like to distribute these to all persons on our email list.

Status of letter to property owners: Board made minor edits and authorized that letter be sent: **MSP**. Annie will prepare final letter. Sonya will print copies. Annie will get envelopes, stamps, and sheets of blank label stock. Lee will send Sonya an Excel file of names and mailing address of property owners of record.

Status of letter of engagement with SDAO: Letter just received; Board needs time to review it.

Status of OSU engineering student project: Awaiting David Hurwitz of OSU to get back to Nyle; expect a team of students will be interested to help us. Nyle and Jim will coordinate with the student team on the work we would like them to do.

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Jim is meeting with Vic Russel next week to see what really needs to be done preparatory to Otta Seal; it will probably consist of rock hammering any protruding rock and adding some new gravel.

ADMINISTRATIVE

Website status: The website is up with minutes of meetings for Jan – June 2019 and district bylaws. Annie will attempt to get a better district map. We discussed the frequently asked questions (FAQ) on the website. It was agreed that prior approval of the board is required before new FAQ's are added. Jim noted that two of the FAQ's on the website contain errors; he volunteered to correct them.

ADD ITEMS

Remote access to meetings: Whitney can set up a conference call so persons can call in to join meetings. This would be audio only for the time being.

Wild Fire Free Oregon: Annie contacted these folks to get information on fire-proofing property. This is really not within the scope of road district authority, but Annie will try to get the information on the Panoramic Neighborhood bulletin board.

FUTURE MEETINGS

Regular Meeting: 7pm, Wednesday, 13 November 2019 at Oregon Department of Forestry, off Hwy 126

Lee Lucas, Secretary