

PANORAMIC ACCESS SPECIAL ROAD DISTRICT

Panoramic Access Special Road District

P.O. Box 1226, Sisters, OR, 97759; Email: panoramicroads@gmail.com

MINUTES: Regular meeting: 8 January 2020

IN ATTENDANCE: Steve & Sue Anderson, Mike Baynes, Jim & Debbie Becker, Brian Bubak, Doug & Laura Duey, Bill & Ronni Duff, Jack & Sara Euser, Sonya Gangstead, Doug Gannon, Nyle Head, John Leason, Whitney Lowe, Lee Lucas, Jay Monroe, Mark Rubbert, Ken Thorp, and Annie Wittenberg.

DESIGNATION OF OFFICERS FOR 2020: Board members agreed to continue serving in their present positions: **MSP** (motion made, seconded, and passed; vote is unanimous unless otherwise indicated). District officers for 2020 are:

President: Nyle Head, 69350 Green Ridge Loop, board term expires: 12.31.2021

Secretary: Lee Lucas, 69625 Pine Ridge Drive, board term expires: 12.31.2020

Treasurer: Annie Wittenberg, 69545 Pine Ridge Drive, board term expires: 12.31.2022

PREVIOUS MINUTES: Minutes of the 12.11.2019 regular board meeting are approved as distributed, except to correct attendees (Tom Parks and Ken Thorp did not attend): **MSP**.

TREASURER'S REPORT: Current balance is \$61,830.40. Check for snow plowing has not yet cleared. Check for insurance is written and deducted from current balance. It was requested that Annie track funds authorized but not yet expended. Annie agreed to report that number at future meetings. Jim Becker has entered the check book deposits and withdrawals into Quicken from July 2008 to mid-November 2019. These data will serve as the basis of budgeting and financial reporting for the future.

VISITOR COMMENTS: Incorporated into discussion below.

BUSINESS

Bills: We expect a bill for rock hammering – not received yet.

Insurance: Insurance cost will be \$1458, due this month. Annie checked with insurance company – we currently have the lowest cost package available.

ROAD MAINTENANCE

Grading status: Roads are potholing, but ground is too frozen to grade; will grade when road surface thaws.

Status of gravel at Buck Horn and Green Ridge and on Lake at Hinkle Butte: Ground is too frozen; waiting for next road grading.

Status of sinkhole at Buck Horn and Lake: Waiting for spring to fix it; meanwhile, Nyle will place a traffic cone with a flag in the middle of the sinkhole to warn drivers.

ROAD IMPROVEMENT/PAVING

Committee report/status: Second letter from committee with FAQ's from website was mailed: 2 replies: 1 in favor of Otta Seal; 1 against doing any improvement. Two letters bounced – the label came off one; the other was mis-addressed.

Engineering study: The board has authorized \$6K to begin the road engineering study, but the check has not been written yet. Doug Gannon raised a concern:

Current district tax revenue is for road maintenance, not for road upgrades: why did the board commit \$23,240 of current funds to McCoy Engineering to begin road upgrades without first getting approval from district property owners?

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A vigorous discussion then followed as to whether district property owners support or oppose road improvements. The board concedes that at this point we really do not know and that a survey of property owners needs to begin (outreach to property owners is one of the tasks assigned to the road improvement committee). The board clarified its position with two motions:

The Board of Commissioners of the Panoramic Access Special Road District will not support or move forward with any road improvement project without a majority of property owners demonstrating support: **MSP**.

The Board commits ONLY \$6,000 to complete phase 1 of the proposal from H. A. McCoy Engineering & Surveying, LLC (HAM) to perform a road engineering study; phases 2-4 are not authorized and no funds are approved for them: **MSP**.

The board position is that funding the road engineering study from current revenue is justified – results of the road engineering study will be used to plan future road maintenance work.

The road engineering study will also form the basis of any solicitation of competitive bids for road improvements, should district property owners eventually approve pursuing road improvements; and then the \$6K cost will be folded into the amount to be financed and paid by property assessments.

Whitney Lowe asked whether the north extension of Lake Drive will be included in the study. Nyle will check with McCoy (HAM).

ADMINISTRATIVE

Website status: Meeting minutes for July through November have been added to the website; still searching for a better district map.

ADD ITEMS

None

FUTURE MEETINGS

General Meeting: 7pm, Wednesday, 12 February 2020 at Oregon Department of Forestry

Lee Lucas, Secretary